

SECRET

(CLASSIFICATION)

62-6761
ER/elo

ACTION MEMORANDUM

OFFICE OF THE DIRECTOR

Action Memorandum No. A-46

Date 14 SEP 1962

TO : Mr. Elder and Mr. Knoche

SUBJECT : State Department Research Memorandum and Intelligence Notes

REFERENCE:

I noted in a recent Daily Correspondence Journal that some Research Memoranda and Intelligence Notes received from Roger Hillsman were routed to Mr. Elder and then to OCR. In the future would you route these to both General Carter and myself and then to the DDI prior to OCR. The DDI advised me recently that he had not been seeing them.

(signed) Lyman B. Kirkpatrick

Lyman B. Kirkpatrick
Executive Director

LBK:kg

Distribution:

Orig. & 1 - Addressee

- 1 - [redacted]
- ✓ 1 - ER([redacted])
- 1 - Exec. Dir.

72 12 15 1963

SUSPENSE DATE:

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25X1

(CLASSIFICATION)

GROUP 1
Excluded from automatic
downgrading and
declassification

ER 62-6766

17 September 1962

MEMORANDUM FOR: Chief, Executive Registry

REFERENCE : Action Memorandum Number
A-46, dated 14 September 1962

As you know, for some time we have been receiving intelligence memoranda from Roger Hilsman's office in State Department. It has been the practice for you to send them directly to Mr. Elder or me for possible use as briefing material. We have cleared such memoranda through this office quickly, and routed it to [redacted] in OCR for reproduction and dissemination throughout the Agency.

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It is requested now that this procedure be changed. Will you please route them through the Executive Director, to the DDCl, to Mr. Elder or me, and then to the DD/I.

Please confer with [redacted] in the DD/I office to alert them to the new routing. I believe they will want to make arrangements to send the memoranda onward from the DD/I office to OCR for appropriate handling.

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[redacted]
Assistant to the Director

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cc: Executive Director
DD/I (Attn: [redacted])

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